



Rio Grande Chapter

American Society for Photogrammetry and Remote Sensing

PO Box 20914

Albuquerque, NM 87154

<http://www.asprs-rmr.org/chapters/riogrande/>

ASPRS – Rio Grande Chapter Board Meeting (July 8, 2011 12:00pm)

Attendees: Joe Zebrowski, Michaela Buenemann, Nathan Kempf, Jake Darlington, Brian Knehans, Dennis Szarka

- I. Brian to contact Clyde for minutes from last meeting to approve.
- II. Treasurer's Report
 - a. Zack Stauber has stepped down as treasurer since his membership has expired and is not going to be renewing.
 - b. Brian Knehans has all of the bank information and has a cashier's check since the bank account has been closed.
 - c. The cashier's check is in the amount of \$1,100.00.
 - d. The bank account was closed due to lack of documentation to change names and signing privileges on the account.
 - e. We are waiting on approval from National on the accounting statement submitted by Rock Mountain Region for membership reimbursement to the RGC.
- III. Old Business
 - a. Elections of officers for 2011 – 2012 are overdue.
 - b. Joe to head the election, Michaela suggested that an email to the members for nominations.
 - c. Board approved sending request for nominations (June 11- 15), responses to be back to the board by August 5th. Ballots are to be sent out after the August meeting. No date yet for election, suggestions made to have elections before the fall meeting so that officers can be in place for the fall meeting.
 - d. Nathan to post the Bylaws to the Website.
 - e. A new CP has moved into New Mexico and Brian will be inviting them to the next meeting.
 - f. Scholarships, Joe has written up the requirements for the scholarship program and has distributed them to the board, He would like all comments back by the week of July 18th.
 - g. Joe will also be addressing Business involvement.

**Joe Zebrowski had to leave the meeting and the board no longer had a quorum. The rest of the meeting was discussion only and suggestions made for the next board meeting.



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- h. Student reimbursements, two checks went out to students and after a long period of time stop payment was put on both of them. One student dropped out of the program (Kari Richards) and the other has since received reimbursement (Alma Pacheco).
 - i. No licensure update available.
 - j. Upcoming meetings
 - i. ESRI conference July 11-15 Nathan and Dennis will be attending.
 - ii. 2011 SWUG dates and location to be announced at ESRI conference.
 - iii. Waiting on ASPRS-RGC fall meeting until elections to be concluded.
 - iv. Suggestion that fall meeting to take place on Oct 8th.
 - v. Suggestion that the fall meeting be another camping trip close to Albuquerque on October 8.
 - vi. ISPRS conference in Santa Fe first part of September.
 - k. Increasing interest in ASPRS RGC.
 - i. Suggestions were made in the minutes of the last meeting.
- IV. New Business
- a. Brian suggested that the newly elected board put together a budget for the 2011 – 2012 year and that the budget be sent out to the board members for review every month.
 - b. Michaela would like that newly elected board members be aware that they need to be committed to serving so that there can be a quorum every board meeting.
 - c. Brian has the key to the PO Box.
 - d. Brian suggested that more than two board members be listed on the bank account and on the PO Box.
 - e. Suggestion was made to see if there is an account manager at the national level for ASPRS.
 - f. Michaela suggest to share budget each month, just like the minutes
 - g. The bank requires a copy of the RGC bylaws as well as an official letter from the chapter. Brian suggested that we design a letter head for official documents.
 - h. Dennis will send the banner image to Michaela and she will design a new letterhead for the Chapter.
 - i. Nathan to put our address on the website:

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Next meetings:

Aug. 5, 2011

Sept. 9, 2011

Oct (to be determined)

Meeting adjourned